



**San Diego Unified**  
SCHOOL DISTRICT

**Linda Hippe, CPPB**  
Contracts Administration Supervisor  
Strategic Sourcing and Contracts Department  
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June 27, 2018  
*REVISED August 30, 2018*

Mr. David Clarke  
Team C Construction  
1272 Greenfield Drive  
San Diego, CA 92021

VIA EMAIL  
david@teamcinc.com

Dear Mr. Clarke:

**Subject: Bid No. CZ-18-0932-23 – Construct Joint Use Field at Linda Vista Elementary School**

**Notice to Proceed**

**Construction Manager: Jon Bermudes**

The contract for the above project was awarded to your firm by the Board of Education of the San Diego Unified School District on June 26, 2018 for the above scope of work.

You are hereby authorized to commence work on June 27, 2018, as referenced in the “Supplementary Conditions”. This date will constitute the beginning date under the time limits provided in the contract, in accordance with the plans, specifications, the pre-construction meeting set up by the Construction Manager, and the contract documents. Your conformed agreement and contract documents will be provided to you in approximately two (2) weeks, once completely signed by the Board of Education Office and the Strategic Sourcing and Contracts Officer. Substantial Completion of this project shall be no later than ~~November 2, 2018~~ **December 1, 2018**.

District representatives are required to investigate periodically and report whether the work is progressing satisfactorily or is being unduly delayed. We are all interested in the progress and quality of this project. Please be assured that we will give you all cooperation possible so that the work can proceed efficiently and without delay.

Sincerely,

Linda Hippe, CPPB  
Contracts Administration Supervisor, Construction

c: Ivory Anderson, Jon Bermudes, Graham Champion, Loren Chico, Mayra Escobedo, Monica Melero, Rey Pedregon, Accounts Payable

LH/ja